Third meeting with Client on 27/05/23

1. **Do they you have a company email?**

Yes, we do have email accounts with our own domain. Customers can always contact us through our contact email [info@solarlife.co.nz](mailto:support@example.com)

1. **Is there a delivery fee charged by the supplier?**

Yes, there is a $150 fee charged by the supplier. We normally try to pick the products with our trailers.

1. **Is there a transfer sheet for the stock from supplier to company?**

Yes, there is a delivery order showing products quantities taken from supplier stock.

1. **Do you have to purchase installation equipment (screws, tapes, cables, etc.) when collecting solar panels from supplier?**

Yes, a new purchase order is generated specifically for that job but is not tracked on our stock inventory.